

Simcere of America

FINANCE MANAGER

Simcere of America (“SOA”) is a wholly owned subsidiary of Simcere Pharmaceutical, a leading Chinese pharmaceutical company (NYSE: SCR). With annual revenue of \$300M and a growth rate approaching 30%, Simcere is on a fast growth trajectory in one of the largest pharmaceutical markets in the world. Innovation is one of our key growth drivers. As we continue to build a world-class innovative pipeline with externalization efforts, we are seeking a capable seasoned finance professional to join our newly established Simcere of America team to support the management of finance. The incumbent will have strong ability to analyze financial information, prepare tax returns and quarterly reports, and manage auditing functions.

This position will report to Director of Business Development and Site Management of Simcere of America. He/she will be based at Princeton area in New Jersey.

ESSENTIAL RESPONSIBILITIES INCLUDE:

- Preparing quarterly and annual federal and state tax filings
- Managing licenses and registrations with the states where SOA has operations
- Performing bank reconciliations, closing entries, payroll information, and payroll taxes.
- Tracking and allocating expense.
- Managing account payable and account receivable.
- Handling all the ledgers as well as coordinating all tax related issues.
- Coordinating and supervise all commercial insurance related issues.
- Assist SOA President in preparing and managing budgets
- Negotiating contract and pricing

QUALIFICATIONS:

- Bachelor's degree in Accounting or related field.
- Minimum 5 years of experience in accounting or related jobs, preferably in pharmaceutical or biotech industry.
- Fluent in Mandarin Chinese and English

PERSONAL CHARACTERISTICS:

- Pragmatic problem-solving skills.
- High standard of attention to detail.
- Expert finance software skills and Microsoft Office skills like Word, Outlook, and Excel.
- Willingness to conduct frequent teleconference calls at evening times with the headquarters in China

HOW TO APPLY:

Applicants should email his/her resume to Chengjun Deng, Director of Business Development and Site Management, at chengjun.deng@simcere.com.